

Role outline and key responsibilities: Education Nurse

Line Manager: CEO

Accountable to: BDNG Trustees

Job purpose

This role will develop and deliver educational resources in collaboration with CEO, BDNG Executive and Education Lead.

Overall responsibilities

- Develop evidence based content for educational resources across all platforms
- Work with other team members to develop programmes, secure speakers and develop presentations for BDNG education meetings
- Produce reflective practice articles for Dermatological Nursing journal
- Contribute to the planning and delivery of Annual Conference programme
- Produce education communications to members

Location: this post will be home based. Flexibility for travel throughout the UK and Ireland will be required

Contract: 1 year fixed term contract (with yearly extensions)

Hours: 15 hours per week

Salary: £32,000 (pro rata)

Person Specifications

Essential Qualification

- Level 1 registered nurse
- Degree level qualification
- Teaching/Education qualification or relevant experience

Essential Knowledge and experience

- Experience as a dermatology nurse for at least 3 years
- Experience of delivering teaching/education

Essential Skills and abilities

- Excellent organisational and project management skills
- Excellent interpersonal communication skills
- Strong IT skills using MS and other tools
- Ability to contribute as a team member
- Ability to self-motivate and generate own workload
- Energetic and enthusiastic with the ability to work under pressure, to tight deadlines and in response to urgent situations
- Ability to travel to multi-site locations as required to execute the requirements of this post
- Ability to effectively deliver educational content verbally
- Ability to write clearly to communicate ideas and educational content